UNIVERSITY OF ILLINOIS

URBANA-CHAMPAIGN · CHICAGO · SPRINGFIELD

Report Retrievals Options Job Aid

View Direct	*EDDIE*	*Business Objects*	*My-UI-Financials*
• Standard month-end reports are static • Allows quick access to ready-to-print reports • Indexed by Org and/or Fund code	• Pre-formatted reports can be run with certain parameters • Data is one day old	• Reports can be designed with features including calculations, sorting and filtering, and formatting	• Standard month-end reports available by CFOP • Finance and payroll reports in one place • Data is one day old
Advantages • Viewing response time is minimal	**Advantages** • Can be printed or exported to Excel • More reports available than *View Direct*	**Advantages** • Access to all data in the Data Warehouse Environment • Can create report to meet your unique needs	**Advantages** • Easy interface, intuitive • Don't need to know *View Direct* or *EDDIE*
Disadvantages • Must wait until the report is delivered • Report cannot be expanded or further refined	**Disadvantages** • Response time can be slow	**Disadvantages** • Additional security may be needed	**Disadvantages** • Limited number of reports available

OFFICE OF BUSINESS AND FINANCIAL SERVICES
UNIVERSITY ACCOUNTING & FINANCIAL REPORTING/ADMINISTRATIVE INFORMATION TECHNOLOGY SERVICES

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Glossary

Ad Hoc Report

A report written by a user according to their specifications. Users can modify these reports with their own data and formatting.

Banner DO (Banner Day Old)

On the Finance side, data retrieved will be as of the close of the previous day.

Data Warehouse

A compilation of integrated data from front end applications which allows for report preparation and analysis of data.

Standard Report

A report with pre-defined and pre-developed data prepared by OBFS University Accounting and Financial Reporting (UAFR) and Administrative Information Technology Services (AITS) Decision Support. Typically, standard reports cannot be modified by users.

Metadata

Information about the data stored in the Data Warehouse to assist you in finding the data that you need.

Solution Library Report

A pre-defined report template prepared by Administrative Information Technology Services (AITS) Decision Support that allows a user to apply further modifications to create a custom report that suits their unit's data needs.

Web Intelligence

The application used to write the Business Objects reports.