Budget Basics

March 17, 2009

9:00 a.m. – 10:15 a.m.

1:15 p.m. – 2:30 p.m.

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Workshop Presenters

- Name: Pat Hoey
  Title: Director, Budget Operations & Analysis
  Contact Information: phoey@illinois.edu (244-0542)

- Name: John Lockmiller
  Title: Director of Budget & Resource Planning, ACES
  Contact Information: jlockmil@illinois.edu (244-2841)

- Name: Suzanne Rinehart
  Title: Assistant Director, Budget Op & Analysis
  Contact Information: srinehar@illinois.edu (333-9526)

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Please …

- Turn your cell phones to silent.

- Sign the attendance roster.

- Complete the evaluation at the end of the workshop.

- Questions are welcomed at anytime during the presentation.

Workshop Objectives

- Identify query tools and techniques that will be useful in college and departmental-level budget & resource management

- Discuss deficit reporting and evaluation and present tools useful for identifying deficit situations

- Discuss state funds year-end balance disposition and impact on financial position

- Provide information regarding the distribution and budgeting of ICR funds

Executive Summary (FGIBDSR)

Web for Finance Queries

❑ Will access data in the operating ledger only.

❑ Query results are always filtered by the parameters you enter.

❑ Choose operating ledger columns to display.

❑ Create new columns using Banner calculation functionality.

❑ Name and save frequently used queries.

❑ Download results into spreadsheet format.

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- ▶ EMPLOYEE SELF-SERVICE
- ▶ ADMINISTRATIVE APPLICATIONS
- ▶ SYSTEMS STATUS
- ▶ HELP
- ▶ HOME

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- Finance
- Human Resources
- Student Administration
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For more information about the UI-Integrate system, go to: UI-Integrate
University of Illinois Enterprise Resource Planning. Send Comments & inquiries to: UI-Integrate

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ENTERPRISE APPLICATIONS

Self-Service

ATTENTION: FIRST-TIME USERS of UI Enterprise applications! You must **obtain your EnterpriseID and set up your Enterprise Password** before you can use the applications.

- University of Illinois at Chicago (UIC)
- University of Illinois at Springfield (UIS)
- University of Illinois at Urbana-Champaign (UIUC)

For more information about the UI-Integrate system, go to: UI-Integrate
University of Illinois Enterprise Resource Planning. Send Comments & inquiries to: UI-Integrate

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Enterprise Application Login

(**Important:** DO NOT include "@uillinois.edu", "@illinois.edu", "@uic.edu" or "@uis.edu" when entering your EnterpriseID)

EnterpriseID: [   ]

Password: [   ]

[Login]

ATTENTION: FIRST-TIME USERS
of UI Enterprise applications! You must obtain your EnterpriseID and set up your Enterprise Password before you can use the applications.

[First Time Users]

Change Your Password
- If you know your password, but would like to change it.

Forgot Your Password?
- Click here to reset your password

For access problems, questions, or comments, contact the AITS Help Desk at (217) 333-3102 (Urbana & UIS) or (312) 996-4806 (UIC).

You can also e-mail the AITS Help Desk at helpdesk2@uillinois.edu

Enterprise Application Service, Version 2.0

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Search [   ] [Go]

ACCESSIBILITY   SITE MAP   HELP   EXIT

Main Menu

Welcome, John S. Lockmiller, to UI-Integrate Self-Service! Last web access on Mar 02, 2009 at 05:04 pm

⚠ **Attention:** As a security precaution, never click e-mail or instant messenger links when logged into applications through a browser including Banner Self-Service.

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Query Options in Banner Web for Finance

❑ Budget Status by Account shows financial data sorted by organization and account.

❑ Budget Status by Organizational Hierarchy shows financial data for an organization and its lower-level organizations in hyperlinked sections that increase in detail.

❑ Budget Quick Query Results shows the Adjusted Budget, Year to Date expenses, Commitments, and Available Balance.

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Search [_____] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

ℹ Choose a query

- Budget Status by Account shows financial data sorted by organization and account.
- Organizational Hierarchy shows the financial data for an organization and its lower-level organizations in four increasingly detailed sections.
- Budget Quick shows the Adjusted Budget, Year to Date Expenses, Commitments, and Available Balance.

Create a New Query

Type
[Budget Status by Organizational Hierarchy ▼]

Budget Status by Account
Budget Status by Organizational Hierarchy
Budget Quick Query

Retrieve Existing Query

Saved Query
[None ▼]

[Retrieve Query]

[Budget Development | Budget Queries]

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Budget Status by Account

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Search [   ] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Select the Operating Ledger data columns to display on the report.

☑ Adopted Budget   ☑ Year to Date
☐ Budget Adjustment   ☐ Encumbrances
☐ Adjusted Budget   ☐ Reservations
☑ Temporary Budget   ☑ Commitments
☑ Accounted Budget   ☑ Available Balance

Save Query as: [   ]

☐ Shared

[Continue]

Click on the data columns
you want to display.

[Budget Development | Budget Queries]

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Search [   ] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

To query, you must enter a **Fiscal year**, **Fiscal period**, **Chart of Accounts** and an **Organization** or **Grant** code.
All data retrieved is fiscal year to date; however, when you query for a grant, data retrieved is inception to date.

You may select a Fiscal Period and Year to compare to the required Fiscal Period and Year. With this selection, all the details that are retrieved will be placed next to the corresponding comparison fiscal period

Fiscal year: [2009 ▼]   Fiscal period: [08 ▼]

Comparison Fiscal year: [None ▼]   Comparison Fiscal period: [None ▼]

Commitment Type: [All ▼]

[Chart of Accounts] [1]   [Index]   [   ]
[Fund]   [200250]   [Activity]   [   ]
[Organization]   [483012]   [Location]   [   ]
[Grant]   [   ] [Fund Type] [   ]
[Account]   [   ] [Account Type] [   ]
[Program]   [   ]

☐ **Include Revenue Accounts**

Save Query as: [   ]

☐ **Shared**

[Submit Query]

Click on any field button to find a valid Banner code for your query.

[Budget Development | Budget Queries]

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Personal Information	Financial Aid	Employee	Finance	Registration & Records	Account Billing Information	Graduation Information

Search [＿＿＿＿＿＿＿] [Go]

MENU   SITE MAP   HELP   EXIT

To look up values, enter your chart of account code.
To see lookup results, enter criteria then click Execute Query. **Search criteria is case-sensitive. You can use % wildcards.**
To exit to the parameter page without a value, click Exit without Value.

Chart of Accounts   [1 ▾]

Program Criteria   [4831%]

Title Criteria   [＿＿＿＿＿＿＿＿＿＿]

Maximum rows to return   [10 ▾]

[Execute Query]

[Exit without Value]

[Budget Development | Budget Queries]

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To select a value for the parameter field, click on its hyperlink.
To enter a new query, click **Another Query**.
To exit to the parameter page, click **Exit without Value**.

Multiple exit options on this results screen

Code lookup results

Title	Program
NSRL Directorship State	483100
SROP - Nair	483115
Reifsteck Farm	483120
SF Rental-Maxwell	483101
RB 06329 Morrissey	483108
Ed Allowances	483109
NSRL India Conference 2007	483110
Olson USDA Matching	483106
SL Envir Chg Inst WJ	483119
Global Connect Mexico	483105
Academic Programs Conferences	483118
Burwash Farm	483103
SF Rental - Douglas House	483104
CABR	483112
483 SL ADV & MKT Director	483114
Thompson CAPE Award	483116
Regional Conference	483102
NSRL Conferences	483107
GIBEX	483111
MDC	483113
CABER Seminars	483117
Adv Mrkting - ACES a Field	483121

[Exit without Value]

[Another Query]

[Budget Development | Budget Queries]

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Search [ ] [Go]

Fiscal year: [2009 ▼]   **Fiscal period:** [03 ▼]

Comparison Fiscal year: [None ▼]   **Comparison Fiscal period:** [None ▼]

Commitment Type: [All ▼]

[Chart of Accounts] [1]   [Index] [ ]

[Fund] [200250]   [Activity] [ ]

[Organization] [483012]   [Location] [ ]

[Grant] [ ]   [Fund Type] [ ]

[Account] [ ]   [Account Type] [ ]

[Program] [ ]

☐ **Include Revenue Accounts**

Save Query as: [ ]

☐ **Shared**

[Submit Query]

[Budget Development | Budget Queries]

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You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.
Hint Banner doesn't store permanent and temporary adjustments separately, but you can separate them by computing a new column as follows: **Budget Adjustment** minus **Temporary Budget** equals **Permanent Budget Adjustments**.

You can download data to a spreadsheet.
Recommended: Use the **Download Selected Ledger Columns** option because it contains the types of budgets and adjustments most pertinent to the University of Illinois.

Report Parameters

Organization Budget Status Report		
By Account		
Period Ending Feb 28, 2009		
As of Mar 13, 2009		
Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	200250 103 Indirect Cost Recovery	Program	All
Organization	483012 Office of Research	Activity	All
Account	All	Location	All

Query Results

Account	Account Title	FY09/PD08 Adopted Budget	FY09/PD08 Temporary Budget	FY09/PD08 Accounted Budget	FY09/PD08 Year to Date	FY09/PD08 Commitments	FY09/PD08 Available Balance
109910	Budget Balance Forward	0.00	20,915.02	20,915.02	0.00	0.00	20,915.02
141700	Membership Dues	0.00	0.00	0.00	20,757.00	0.00	(20,757.00)
145300	Freight/Express/UPS/Courier	0.00	0.00	0.00	9.26	0.00	(9.26)
Report Total (of all records)		0.00	20,915.02	20,915.02	20,766.26	0.00	148.76

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [   ]
☐ **Shared**

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▼	percent of ▼	FY09/PD08 Adopted Budget ▼	FY09/PD08 Adopted Budget ▼	[ ]

[Perform Computation]

[Another Query]

[Budget Development | Budget Queries]

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RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Report Parameters

Organization Budget Status Detail Report

Summary Temporary Budget Transaction Report

Period Ending Feb 28, 2009

As of Mar 13, 2009

Chart of Accounts:	1 University of Illinois - Urbana	Commitment Type:	All
Fund:	200250 103 Indirect Cost Recovery	Program:	All
Organization:	483012 Office of Research	Activity:	All
Account:	109910 Budget Balance Forward	Location:	All

Document List

Transaction Date	Activity Date	Document Code	Vendor/Transaction Description	Amount	Rule Class Code
Nov 12, 2008	Nov 12, 2008	BU005606	Allerton IV Conference Support	(2,500.00)	221
Sep 30, 2008	Oct 02, 2008	BU005466	PMPB Seminar Support	(2,500.00)	221
Jul 01, 2008	Aug 02, 2008	BD108001	Budget Carry Forward Roll	25,915.02	290
Report Total (of all records):				20,915.02	

Available Budget Balance: 20,915.02

[Download]

[Save Query as] [   ]
☐ **Shared**

[Another Query]

[Budget Development | Budget Queries]

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Search [_____] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Select Document

Detail Transaction Report		
Document Type: Journal Document	Commitment Type: All	
Document Code: BU005466	Description:	PMPB Seminar Support
Transaction Date: 30-Sep-2009		

Accounting Information

Chart of Accounts	Fund	Organization	Account	Program	Activity	Location	Amount	Rule Class Code
1	100009	452000	211000	452001			(103,635.00)	220
1	100009	236000	210050	236999			103,635.00	220
1	100009	470000	211000	470001			103,635.00	220
1	100009	236000	210050	236999			(103,635.00)	220
1	101109	452000	211000	452008			(350,000.00)	220
1	101109	236000	210050	236999			350,000.00	220
1	101109	802024	211000	802067			49,330.00	220
1	101109	236000	210050	236999			(49,330.00)	220
1	101109	875000	211000	875002			94,000.00	220
1	101109	236000	210050	236999			(94,000.00)	220
1	101109	538009	211000	538004			177,670.00	220
1	101109	236000	210050	236999			(177,670.00)	220
1	101109	483016	211000	483099			4,000.00	220
1	101109	236000	210050	236999			(4,000.00)	220
1	100009	452000	211000	452001			(190,000.00)	220

[Save Query as] [_____]

☐ **Shared**

[Next 15]

[Another Query]

☑ No Related Documents Available

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| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [ ] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Select Document

Detail Transaction Report		
Document Type:	Journal Document	Commitment Type: All
Document Code:	BU005466	Description:	PMPB Seminar Support
Transaction Date:	30-Sep-2008		

Accounting Information

Chart of Accounts	Fund	Organization	Account	Program	Activity	Location	Amount	Rule Class Code
1	200250	377000	120000	377042			1,000.00	221
1	200250	236000	120500	236999			(1,000.00)	221
1	200250	793000	109910	793017			(6,000.00)	221
1	200250	236000	120500	236999			6,000.00	221
1	200250	793000	120000	793100			6,000.00	221
1	200250	236000	120500	236999			(6,000.00)	221
1	200250	698001	109910	698025			(3,000.00)	221
1	200250	236000	120500	236999			3,000.00	221
1	200250	793000	120000	793100			3,000.00	221
1	200250	236000	120500	236999			(3,000.00)	221
1	200250	452000	109910	452006			(10,734.00)	221
1	200250	236000	120500	236999			10,734.00	221
1	200250	538009	109910	538028			10,734.00	221
1	200250	236000	120500	236999			(10,734.00)	221
1	200250	483012	109910	483044			(2,500.00)	221

[Save Query as] [ ]

☐ **Shared**

[Previous 15]

[Next 15]

[Another Query]

You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.
Hint Banner doesn't store permanent and temporary adjustments separately, but you can separate them by computing a new column as follows: **Budget Adjustment** minus **Temporary Budget** equals **Permanent Budget Adjustments.**

You can download data to a spreadsheet.
Recommended: Use the **Download Selected Leder Columns** option because it contains the types of budgets and adjustments most pertinent to the University of Illinois.

Report Parameters

Organization Budget Status Report
By Account
Period Ending Feb 28, 2009
As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	200250 103 Indirect Cost Recovery	Program	All
Organization	483012 Office of Research	Activity	All
Account	All	Location	All

Query Results

Account	Account Title	FY09/PD08 Adopted Budget	FY09/PD08 Temporary Budget	FY09/PD08 Accounted Budget	FY09/PD08 Year to Date	FY09/PD08 Commitments	FY09/PD08 Available Balance
109910	Budget Balance Forward	0.00	20,915.02	20,915.02	0.00	0.00	20,915.02
141700	Membership Dues	0.00	0.00	0.00	20,757.00	0.00	(20,757.00)
145300	Freight/Express/UPS/Courier	0.00	0.00	0.00	9.26	0.00	(9.26)
Report Total (of all records)		0.00	20,915.02	20,915.02	20,766.26	0.00	148.76

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [_____]
☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▾	percent of ▾	FY09/PD08 Adopted Budget ▾	FY09/PD08 Adopted Budget ▾	[_____]

[Perform Computation]

[Another Query]

[Budget Development | Budget Queries]

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You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.
Hint Banner doesn't store permanent and temporary adjustments separately, but you can separate them by computing a new column as follows: **Budget Adjustment** minus **Temporary Budget** equals **Permanent Budget Adjustments.**

You can download data to a spreadsheet.
Recommended: Use the **Download Selected Leder Columns** option because it contains the types of budgets and adjustments most pertinent to the University of Illinois.

Report Parameters

Organization Budget Status Report

By Account

Period Ending Feb 28, 2009

As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type All
Fund	200250 103 Indirect Cost Recovery	Program
Organization	483012 Office of Research	Activity
Account	All	Location

Query Results

Account	Account Title	FY09/PD08 Adopted Budget		Year to	FY09/PD08 Commitments	FY09/PD08 Available Balance
109910	Budget Balance Forward	0.00		0.00	0.00	20,915.02
141700	Membership Dues	0.00		20,757.00	0.00	(20,757.00)
145300	Freight/Express/UPS/Courier	0.00		9.26	0.00	(9.26)
	Report Total (of all records)	0.00		20,766.26	0.00	148.76

File Download

Do you want to open or save this file?

Name: bwfksdld.csv
Type: Microsoft Office Excel 97-2003 Worksheet, 1.44 KB
From: ui2web1.apps.uillinois.edu

[Open]   [Save]   [Cancel]

While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?

[Download All Ledger Columns]   [Download Selected ...]

[Save Query as]

☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget	percent of	FY09/PD08 Adopted Budget	FY09/PD08 Adopted Budget	

[Perform Computation]

[Another Query]

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| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [   ] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Report Parameters

Organization Budget Status Detail Report

Summary Year to Date Transaction Report

Period Ending Feb 28, 2009

As of Mar 13, 2009

Chart of Accounts:	1 University of Illinois - Urbana	Commitment Type:	All
Fund:	200250 103 Indirect Cost Recovery	Program:	All
Organization:	488812 Office of Research	Activity:	All
Account:	141700 Membership Dues	Location:	All

Document List

Transaction Date	Activity Date	Document Code	Vendor/Transaction Description	Amount	Rule Class Code
Feb 19, 2009	Feb 19, 2009	I2925711	National Council for Science and th	1,000.00	INNI
Feb 16, 2009	Feb 16, 2009	I2917359	Boyce Thompson Institute/National A	6,000.00	INNI
Oct 20, 2008	Oct 20, 2008	I2735059	Boyce Thompson Institute/National A	6,000.00	INNI
Jul 01, 2008	Jul 18, 2008	AR007174	FY08 year-end deferred charges	7,757.00	610
Report Total (of all records):				20,757.00	

Available Budget Balance: (20,757.00)

[Download]

[Save Query as]   [Research Membership Dues   ]

☐ **Shared**

[Another Query]

[Budget Development | Budget Queries]

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| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [   ] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

ⓘ Choose a query

- Budget Status by Account shows financial data sorted by organization and account.
- Organizational Hierarchy shows the financial data for an organization and its lower-level organizations in four increasingly detailed sections.
- Budget Quick shows the Adjusted Budget, Year to Date Expenses, Commitments, and Available Balance.

Create a New Query

Type   [Budget Status by Account   ▼]

              [Create Query]

Retrieve Existing Query

Saved Query   [Research Membership Dues (Personal) ▼]

              [Retrieve Query]

[Budget Development | Budget Queries]

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Search [＿＿＿＿＿] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

☑ Template Research Membership Dues (Personal) retrieved.

To query, you must enter a **Fiscal year**, **Fiscal period**, **Chart of Accounts** and an **Organization** or **Grant** code.
All data retrieved is fiscal year to date; however, when you query for a grant, data retrieved is inception to date.

You may select a Fiscal Period and Year to compare to the required Fiscal Period and Year. With this selection, all the details that are retrieved will be placed next to the corresponding comparison fiscal period

Fiscal year:	2009 ▾	Fiscal period:	08 ▾
Comparison Fiscal year:	None ▾	Comparison Fiscal period:	None ▾
Commitment Type:	All ▾		

Chart of Accounts	1	Index	[＿＿＿]
Fund	200250	Activity	[＿＿＿]
Organization	483012	Location	[＿＿＿]
Grant	[＿＿＿]	Fund Type	[＿＿]
Account	141700	Account Type	[＿＿]
Program	[＿＿＿]		

☐ Include Revenue Accounts

Save Query as: [＿＿＿＿＿＿＿＿]

☐ Shared

[Submit Query]

[Budget Development | Budget Queries]

RELEASE: 7.2

Saving Queries

❑ *Recommended:* **Save only personal queries** to ensure that your query preferences are always retained.

❑ You can save the parameters you've chosen as a personal query template to reuse later. To save a personal query, enter a name for the query in the **Save Query As** field, then click **Submit**.

❑ **Don't** click the **Shared** checkbox! A shared query can be retrieved, used, and changed by any user with access to Budget Queries and Budget Development. There is no way to distinguish personal queries from shared queries, whereas only *you* can access your personal queries.

Budget Status by Organizational Hierarchy

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Search [ ] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Select the Operating Ledger data columns to display on the report.

- [ ] Adopted Budget   [ ] Year to Date
- [✓] Budget Adjustment   Encumbrances
- [ ] Adjusted Budget   [ ] Reservations
- [ ] Temporary Budget   [ ] Commitments
- [ ] Accounted Budget   [ ] Available Balance

Save Query as: [ ]

- [ ] Shared

[Continue]

RELEASE: 7.2

[Budget Development | Budget Queries]

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ⓘ You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.
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You can download data to a spreadsheet.
Recommended: Use the **Download Selected Leder Columns** option because it contains the types of budgets and adjustments most pertinent to the University of Illinois.

Report Parameters

Organization Budget Status Report
By Organization
Period Ending Feb 28, 2009
As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	KL Agr Consumer & Env Sciences	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Budget Adjustment
KL	Agr Consumer & Env Sciences	
KL0	Agr Consumer & Env Sciences	484,394.40
KL Rollup		484,394.40

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [_____]

☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▾	percent of ▾	FY09/PD08 Adopted Budget ▾	FY09/PD08 Adopted Budget ▾	[_____]

[Perform Computation]

[Another Query]

You will see the level 4 (KL0) organization code that rolls up to KL. Click on KL0 and drill down into level 5 organizations (departmental codes)

You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.

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Report Parameters

Organization Budget Status Report			
By Organization			
Period Ending Feb 28, 2009			
As of Mar 13, 2009			
Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	KL0 Agr Consumer & Env Sciences	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Budget Adjustment
KL0	Agr Consumer & Env Sciences	
336	Agr Consumer & Env Sciences	
348	ACES Info Tech & Cmc Svcs	(41,361.00)
384	Cooperative Extension	298,896.00
416	Agricultural Buildings O & M	50,000.00
452	Agr Consumer & Env Sci Gen	(1,653,719.00)
470	Agr & Consumer Economics	454,337.00
483	Agr Consumer & Env Sci Admn	431,933.88
538	Animal Sciences	45,164.00
698	Food Science & Human Nutrition	276,403.00
741	Agricultural & Biological Engr	(19,546.00)
793	Human & Community Development	435,140.00
802	Crop Sciences	72,957.00
875	Natural Res & Env Sci	126,146.52
888	Veterinary Prog in Agr	843.00
Screen total		476,394.40
Running total		476,394.40
KL0 Rollup		484,394.40

Next 15>

Download All Ledger Columns   Download Selected Ledger Columns

Save Query as

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| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [_____] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.

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Report Parameters

Organization Budget Status Report			
By Organization			
Period Ending Feb 28, 2009			
As of Mar 13, 2009			
Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	348 ACES Info Tech & Cmc Svcs	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Budget Adjustment
348	ACES Info Tech & Cmc Svcs	
348000	ACES Info Tech & Cmc Svcs	
348001	ITCS Information Technology	0.00
348005	ITCS-Admin	(41,361.00)
348006	ITCS Communication Services	0.00
348 Rollup		(41,361.00)

[Download All Ledger Columns]   [Download Selected Ledger Columns]

[Save Query as] [_____]

☐ **Shared**

Compute Additional Columns for the query

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Search [_____] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

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You can download data to a spreadsheet.
Recommended: Use the **Download Selected Leder Columns** option because it contains the types of budgets and adjustments most pertinent to the University of Illinois.

Report Parameters

Organization Budget Status Report		
By Organization		
Period Ending Feb 28, 2009		
As of Mar 13, 2009		
Chart of Accounts 1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	348005 ITCS-Admin	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Budget Adjustment
348005	ITCS-Admin	(41,361.00)
348005 Rollup		(41,361.00)

[Download All Ledger Columns]   [Download Selected Ledger Columns]

[Save Query as] [_____]
☐ **Shared**

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▼	percent of ▼	FY09/PD08 Adopted Budget ▼	FY09/PD08 Adopted Budget ▼	[_____]

[Perform Computation]

ILLINOIS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [ ] [Go]

RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Report Parameters

Organization Budget Status Report

By Account Type

Period Ending Feb 28, 2009

As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	348005 ITCS-Admin	Activity	All
Account	All	Location	All

Query Results

Account Type	Account Type Title	FY09/PD08 Budget Adjustment
1	Non-Personnel Expenses	0.00
2	Personnel Expenses	(41,361.00)
3	Revenue	
4	Transfers	
348005 Rollup		(41,361.00)

[Download All Ledger Columns]   [Download Selected Ledger Columns]

[Save Query as] [ ]
☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▾	percent of ▾	FY09/PD08 Adopted Budget ▾	FY09/PD08 Adopted Budget ▾	[ ]

[Perform Computation]

[Another Query]

ILLINOIS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [_____] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Report Parameters

| Organization Budget Status Report |
| By Account Type |
| Period Ending Feb 28, 2009 |
| As of Mar 13, 2009 |

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	348005 ITCS-Admin	Activity	All
Account	All	Location	All

Query Results

Account Type	Account Type Title	FY09/PD08 Budget Adjustment
20	Academic Salary	(40,789.00)
21	Assistant Salary	
22	Staff Salary	0.00
23	Wages	(572.00)
24	Federal Work Study	
25	Benefit Costs	
2 Rollup		(41,361.00)

[Download All Ledger Columns]   [Download Selected Ledger Columns]

[Save Query as] [_____]

☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▾	percent of ▾	FY09/PD08 Adopted Budget ▾	FY09/PD08 Adopted Budget ▾	[_____]

[Perform Computation]

[Another Query]

ILLINOIS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

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Report Parameters

Organization Budget Status Report
By Account
Period Ending Feb 28, 2009
As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	348005 ITCS-Admin	Activity	All
Account	All	Location	All
Account Type	20 Academic Salary		

Query Results

Account	Account Title	FY09/PD08 Budget Adjustment
211000	Academic Salaries	(40,789.00)
211300	Administrative/Professional Salary	0.00
211400	Other Academic Salary	0.00
211950	Term Sick Leave Academic Salary	0.00
211960	Term Vacation Pay Academic Salary	0.00
Report Total (of all records)		(40,789.00)

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [ ]
☐ **Shared**

Compute Additional Columns for the query

ILLINOIS
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Personal Information	Financial Aid	Employee	Finance	Registration & Records	Account Billing Information	Graduation Information

Search [_____] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

ℹ Select Document Code link to display transaction detail for all accounting sequences for a specific document and a list of related documents.

Report Parameters

Organization Budget Status Detail Report	
Summary Budget Adjustments Transaction Report	
Period Ending Feb 28, 2009	
As of Mar 13, 2009	

Chart of Accounts:	1 University of Illinois - Urbana	Commitment Type:	All
Fund:	100009 103 FY09 GRF/IF General Funds	Program:	All
Organization:	348005 ITCS-Admin	Activity:	All
Account:	211000 Academic Salaries	Location:	All
Fund Type:	All	Account Type:	20 Academic Salary

Document List

Transaction Date	Activity Date	Document Code	Vendor/Transaction Description	Amount	Rule Class Code
Feb 26, 2009	Feb 26, 2009	BU005912	Umland Kibler Termination Adjust	6,325.00	220
Jan 27, 2009	Jan 27, 2009	BU005812	Umland Cash Back 3 months	5,530.00	220
Jan 27, 2009	Jan 27, 2009	BU005812	Kibler Cash Back 6 months	20,605.00	220
Jan 27, 2009	Jan 27, 2009	BU005812	Umland Cash Back 3 months	8,295.00	220
Jan 27, 2009	Jan 27, 2009	BU005812	Kibler Resignation - Recurring $$	(41,209.00)	240
Jan 27, 2009	Jan 27, 2009	BU005812	Umland Resignation - Recurring $$	(33,180.00)	240
Jan 27, 2009	Jan 27, 2009	BU005812	Umland Resignation - Recurring $$	(22,120.00)	240
Sep 30, 2008	Oct 02, 2008	BU005471	Wynstra Terminal Benefits	14,965.00	220
Report Total (of all records):				(40,789.00)	

Available Budget Balance: 1,533,732.00

[Download]

[Save Query as] [_____]
☐ **Shared**

Calculating a Customized Field

You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.

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You can download data to a spreadsheet.

Recommended: Use the **Download Selected Leder Columns** option because it contains the types of budgets and adjustments most pertinent to the University of Illinois.

Report Parameters

Organization Budget Status Report
By Organization
Period Ending Feb 28, 2009
As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	483006 Dean's Office	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Adopted Budget	FY09/PD08 Budget Adjustment	FY09/PD08 Temporary Budget	FY09/PD08 Accounted Budget	FY09/PD08 Year to Date	FY09/PD08 Commitments	FY09/PD08 Available Balance
483006	Dean's Office	865,980.00	458.88	458.88	866,438.88	537,359.21	305,771.07	23,308.60
483007	Planning Office	10,000.00	0.00	0.00	10,000.00	2,148.89	0.00	7,851.11
483015	OR/Global Connect	53,284.00	2,648.00	32,003.00	55,932.00	40,943.43	21,841.72	(6,853.15)
483006 Rollup		929,264.00	3,106.88	32,461.88	932,370.88	580,451.53	327,612.79	24,306.56

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [   ]

☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Budget Adjustment	percent of	FY09/PD08 Temporary Budget	FY09/PD08 Adopted Budget	Recurring Bdgt Tran

plus
minus
times
divided by
percent of

[Perform Computation]

[Another Query]

You may add calculated columns to results to add, subtract, multiply, divide, or calculate a percent of any two columns. You can name the added columns and determine where they are displayed. You may also add, remove, and save these computed columns to a personal query.

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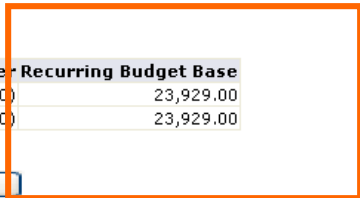
Report Parameters

Organization Budget Status Report	
By Organization	
Period Ending Feb 28, 2009	
As of Mar 13, 2009	

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	483015 OR/Global Connect	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Adopted Budget	Recurring Bdgt Transfer	FY09/PD08 Budget Adjustment	FY09/PD08 Temporary Budget	FY09/PD08 Accounted Budget	FY09/PD08 Year to Date	FY09/PD08 Commitments	FY09/PD08 Available Balance
483015	OR/Global Connect	53,284.00	(29,355.00)	2,648.00	32,003.00	55,932.00	40,943.43	21,841.72	(6,853.15)
483015 Rollup		53,284.00	(29,355.00)	2,648.00	32,003.00	55,932.00	40,943.43	21,841.72	(6,853.15)

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [_____]

☐ **Shared**

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget ▾	percent of ▾	FY09/PD08 Adopted Budget ▾	FY09/PD08 Adopted Budget ▾	[_____]

[Perform Computation]

[Recurring Bdgt Transfer ▾] [Remove Computation]

[Another Query]

ILLINOIS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

| Personal Information | Financial Aid | Employee | Finance | Registration & Records | Account Billing Information | Graduation Information |

Search [   ] [Go]   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

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Report Parameters

Organization Budget Status Report			
By Organization			
Period Ending Feb 28, 2009			
As of Mar 13, 2009			
Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	483015 OR/Global Connect	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Adopted Budget
483015	OR/Global Connect	53,284.00
483015 Rollup		53,284.00

[Download All Ledger Columns]   [Download Selected Ledger Columns]

[Save Query as] [   ]
☐ Shared

Compute Additional columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Budget Adjustment ▼	minus ▼	FY09/PD08 Temporary Budget ▼	FY09/PD08 Adopted Budget ▼	Recurring Bdgt Tran

[Perform Computation]

ILLINOIS
UNIVERSITY OF ILLINOIS AT URBANA-CHAMPAIGN

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☑ Computation removed.

Report Parameters

Organization Budget Status Report

By Organization

Period Ending Feb 28, 2009

As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	483015 OR/Global Connect	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Adopted Budget	Recurring Bdgt Transfer
483015	OR/Global Connect	53,284.00	(29,355.00)
483015 Rollup		53,284.00	(29,355.00)

Download All Ledger Columns	Download Selected Ledger Columns

Save Query as	

☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Accounted Budget	minus	FY09/PD08 Temporary Budget	FY09/PD08 Adopted Budget	Recurring Budget Ba

Perform Computation

Recurring Bdgt Transfer	Remove Computation

Another Query

RELEASE: 7.2

[Budget Development | Budget Queries]

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☑ Computation added.

Report Parameters

Organization Budget Status Report
By Organization
Period Ending Feb 28, 2009
As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	100009 103 FY09 GRF/IF General Funds	Program	All
Organization	483015 OR/Global Connect	Activity	All
Account	All	Location	All

Query Results

Organization	Organization Title	FY09/PD08 Adopted Budget	Recurring Bdgt Transfer	Recurring Budget Base
483015	OR/Global Connect	53,284.00	(29,355.00)	23,929.00
483015 Rollup		53,284.00	(29,355.00)	23,929.00

[Download All Ledger Columns] [Download Selected Ledger Columns]

[Save Query as] [_____]
☐ Shared

Compute Additional Columns for the query

Column 1	Operator	Column 2	Display After Column	New Column Description
FY09/PD08 Adopted Budget	percent of	FY09/PD08 Adopted Budget	FY09/PD08 Adopted Budget	

[Perform Computation]

Recurring Bdgt Transfer
Recurring Bdgt Transfer
Recurring Budget Base
[Remove Computation]
[Another Query]

[Budget Development | Budget Queries]

RELEASE: 7.2

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Quick Budget Query

ILLINOIS
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Personal Information | Financial Aid | Employee | **Finance** | Registration & Records | Account Billing Information | Graduation Information

Search [ ] [Go]   Module Navigation Links   RETURN TO FINANCE MENU   SITE MAP   HELP   EXIT

Report Parameters

Organization Budget Status Report

By Account

Period Ending Jun 30, 2009

As of Mar 13, 2009

Chart of Accounts	1 University of Illinois - Urbana	Commitment Type	All
Fund	200250 103 Indirect Cost Recovery	Program	All
Organization	483012 Office of Research	Activity	All
Account	All	Location	All

No data display options are available with the Quick Budget Query

A quick look at the budget balance available for a particular fund and organization combination.

Query Results

Account	Account Title	Adjusted Budget	Year to Date	Commitments	Available Balance
109910	Budget Balance Forward	20,915.02	0.00	0.00	20,915.02
141700	Membership Dues	0.00	20,757.00	0.00	(20,757.00)
145300	Freight/Express/UPS/Courier	0.00	9.26	0.00	(9.26)
Report Total (of all records)		20,915.02	20,766.26	0.00	148.76
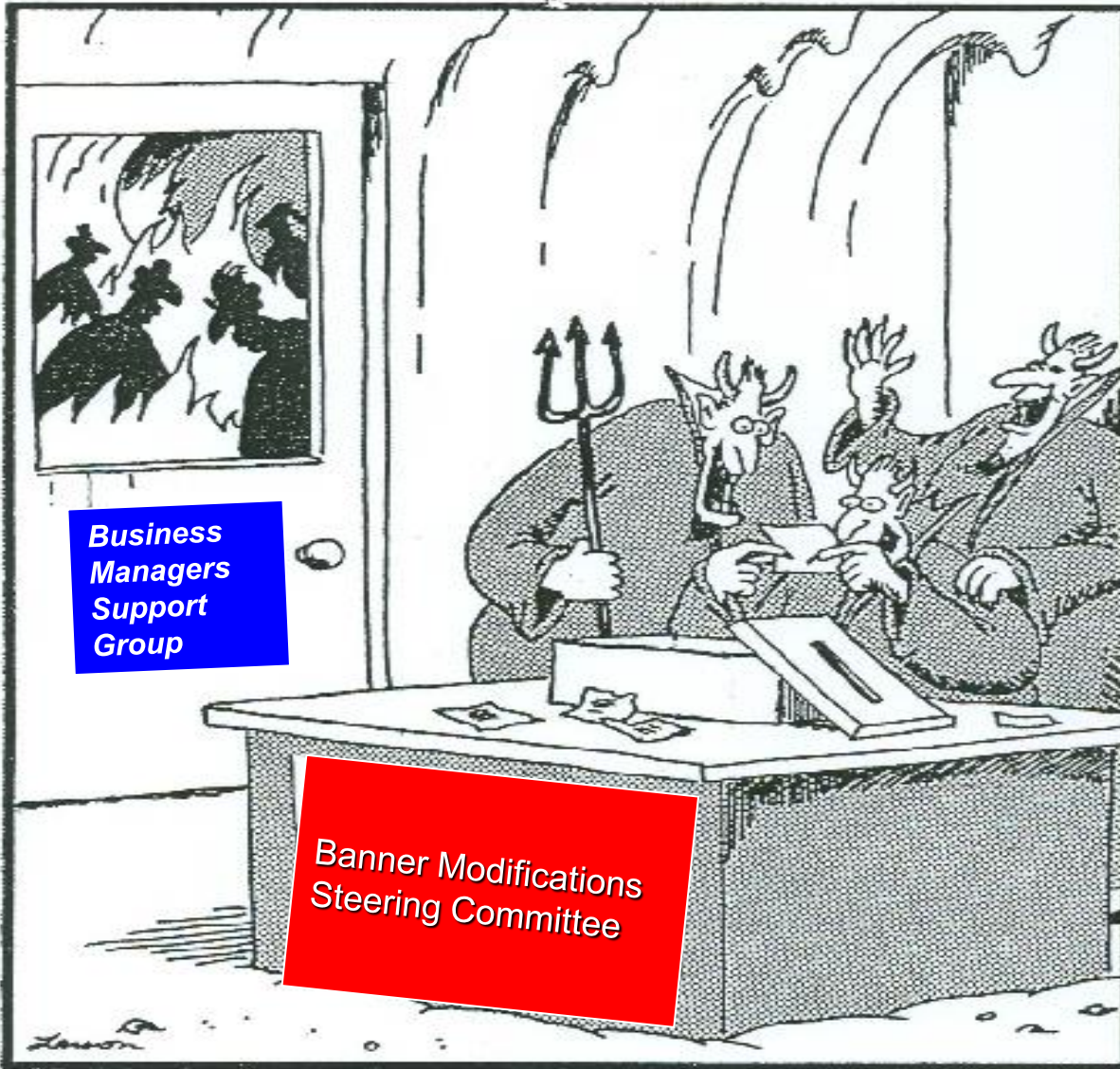
[Another Query]

[Budget Development | Budget Queries]

RELEASE: 7.2

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Business Objects Queries

Query Name	Purpose
Budget Memo Log	View budget transactions (both sides of entry)
Self-Supporting /Gift Cash & Fund Balances	View cash & fund balances for Gift & Self-supporting funds
State & Institutional BBA	View State & Institutional Accounted Budget & BBA
Expenditures by Account Type	View aggregated expenditures by account type
Banner Transaction Detail	View banner transactions

Download Business Objects Queries: http://www.obfs.illinois.edu (Budgeting)

Budget Memo Log
Query Input

Budget Memo Log

Parameters

COAS: 1

College: KL   Department: 483

Fiscal Year: 2009

Posting Period: 04 to 04

Transfer from outside unit

Transfer within unit

Permanent Transfers

Period	Trans Date	Doc	Seq	Rule	COAS	Coll	Dept	Fund	Org	Acct	Prog	Actv	Locn	Desc	Amount
04	10/31/2008	BU005564	11	240	1	KL	483	100009 - 103 FY09 GRF/IF General Funds	483023 - Adv/Development	211000	483007			Courson Recurring Base	(36,079.00)
			12	240	1	KL	452	100009 - 103 FY09 GRF/IF General Funds	452000 - Agr Consumer & Env Sci Gen	211000	452001			Courson Recurring Base	36,079.00
			13	240	1	KL	452	100009 - 103 FY09 GRF/IF General Funds	452000 - Agr Consumer & Env Sci Gen	211000	452001			Loe Recurring Base 30% State	(34,500.00)
			14	240	1	KL	483	100009 - 103 FY09 GRF/IF General Funds	483012 - Office of Research	211000	483025			Loe Recurring Base 30% State	34,500.00

Temporary Transfers

Period	Trans Date	Doc	Seq	Rule	COAS	Coll	Dept	Fund	Org	Acct	Prog	Actv	Locn	Desc	Amount
04	10/21/2008	J1047059	1	203	1	KL	483	100009 - 103 FY09 GRF/IF General Funds	483006 - Dean's Office	140000	483002			Refund P0171439-FY08	458.88
			2	203	1	NG	236	100009 - 103 FY09 GRF/IF General Funds	236002 - Cmps Gen-Misc	120000	236006			Refund P0171439-FY08	(458.88)
	10/29/2008	BU005562	1	220	1	KL	483	100009 - 103 FY09 GRF/IF General Funds	483023 - Adv/Development	211400	483007			2261 Courson salary 7/1-11/1/08	12,026.00
			2	220	1	NG	236	100009 - 103 FY09 GRF/IF General Funds	236001 - Campus General	211000	236011			2261 Courson salary 7/1-11/1/08	(12,026.00)

Self-Supporting/Gift Cash & Fund Balance Query Input

Self-Supporting & Gift Cash/Fund Balance by Department

COAS: 1

College: KL

Department: 348

Fiscal Year: 2009

Period: 08

Deficit Balances

Department	Fund Type	Fund Code	Cash	Fund
348	3E - Service and Storeroom Activities	301014 - 348 Ser ITCS Distrib Ctr	(12,489.15)	(8,703.27)
		301213 - 348 Ser ITCS Phot Vid	4,716.77	4,716.77
		301284 - 348 Ser ITCS Col Ntwk Sv	42,133.92	42,133.92
		301303 - 348 Ser ITCS Courier Exp	2,232.76	2,232.76
		301346 - 348 Ser ITCS Telenet Svc	7,461.81	7,461.81
		301427 - 348 Ser ACES Mkting Mat	0.00	0.00
		301455 - 348 Ser ACF Printing Ser	27,467.10	28,912.48
		301463 - 348 Ser News Pub Aff Svc	2,848.08	2,848.08
		302584 - 348 ITCS Pub Development Services	2,639.02	2,639.02
		302585 - 348 ITCS Web Development Services	108,054.77	108,054.77
		302714 - 348 ACF Comp Lab Svcs	24,149.37	24,149.37
	3E - Service and Storeroom Activities Total		**209,214.45**	**214,445.71**
	3Q - Departmental Activities	301671 - 348 Rev ITCS Ag Publ	0.00	0.00
		301679 - 348 Rev ITCS Ext Newslet	15,894.05	15,831.86
		301684 - 348 Rev ITCS Instr Mat S	(61,909.73)	(61,909.73)
		302045 - 348 Rev ITCS CC Clring	(5,244.22)	(5,244.22)
		302463 - 348 ITCS Ed Publishing	41,718.32	135,311.14
	3Q - Departmental Activities Total		**(9,541.58)**	**83,989.05**
	4J - Trust-Endowment Income	611587 - 348 ACF Computer Upgrade	0.01	0.01
	4J - Trust-Endowment Income Total		**0.01**	**0.01**
348 Total			**199,672.88**	**298,434.77**

College Total			199,672.88	298,434.77

State & Institutional Budget/BBA
Query Input

State & Institutional BBA Report With Budget Detail

COAS 1   Fiscal Year 2009

College KM   Period 08

Department %

College KM - College of Business (State & Institutional Total)

Department	Original	Perm Adj	Temp Adj	Accounted Budget	Expense	BBA B/F Encumb	Encumb	BBA
230 - MBA Program Administration	1,890,700.00		6,776.00	1,897,476.00	1,197,520.16	699,955.84	349,454.54	350,501.30
260 - Finance	6,051,664.00		293,531.60	6,345,195.60	4,191,228.94	2,153,966.66	1,773,593.18	380,373.48
330 - Coll of Business Development	372,800.00			372,800.00	183,060.37	189,739.63	164,077.27	25,662.36
346 - Accountancy	9,664,072.00		1,661,872.99	11,325,944.99	6,630,906.88	4,695,038.11	2,960,551.49	1,734,486.62
432 - Business General	6,268,885.00	(62,000.00)	(441,266.00)	5,765,619.00	703,530.56	5,062,088.44		5,062,088.44
446 - Bureau Economic & Business Res	284,650.00		52,819.38	337,469.38	240,771.77	96,697.61	37,677.97	59,019.64
826 - Ctr Business & Public Policy	250,000.00			250,000.00	27,584.48	222,415.52	10,136.25	212,279.27
847 - Ofc for Information Management	1,441,500.00			1,441,500.00	817,423.35	624,076.65	409,006.50	215,070.15
902 - Business Administration	7,296,046.00		778,094.87	8,074,140.87	5,898,665.26	2,175,475.61	2,562,807.94	(387,332.33)
938 - Executive MBA Program	2,966,000.00		(339,224.00)	2,626,776.00	1,779,906.61	846,869.39	807,681.18	39,188.21
952 - College of Business	3,844,075.00		1,125,893.89	4,969,968.89	2,722,721.89	2,247,247.00	1,344,292.22	902,954.78
979 - Business Career Services	614,201.00			614,201.00	389,857.74	224,343.26	230,265.54	(5,922.28)
State & Institutional Total:	40,944,593.00	(62,000.00)	3,138,498.73	44,021,091.73	24,783,178.01	19,237,913.72	10,649,544.08	8,588,369.64

10 - Current Unrestricted-State Funds

College KM - College of Business (State Total)

Original	Perm Adj	Temp Adj	Accounted Budget	Expense	BBA B/F Encumb	Encumb	BBA
40,740,733.00	(62,000.00)	(45,583.25)	40,633,149.75	24,044,047.29	16,589,102.46	10,482,056.78	6,107,045.68

College KM - College of Business (State Total by Fund)

Fund	Original	Perm Adj	Temp Adj	Accounted Budget	Expense	BBA B/F Encumb	Encumb	BBA
100009	40,740,733.00	(62,000.00)	(45,583.25)	40,633,149.75	24,044,047.29	16,589,102.46	10,482,056.78	6,107,045.68
Total:	40,740,733.00	(62,000.00)	(45,583.25)	40,633,149.75	24,044,047.29	16,589,102.46	10,482,056.78	6,107,045.68

Deficit Balances

Expense by Account Type
Query Input

Expense By Account Type & Department

Fiscal Year: 2009   Period: 14

COAS: 1   College: KU   Fund: 1%

10 - Current Unrestricted-State Funds

1A - State Approp-GRF EAF IF

		694 - Law Library	853 - Law	College Total
1 - Non-Personnel Expenses	12 - Materials and Supplies	12,900.03	116,083.17	128,983.20
	13 - Transportation Services	5,635.79	98,022.50	103,658.29
	14 - Services	17,357.77	488,265.74	505,623.51
	16 - Equipment/Software/Capital Lease	10,566.00	17,292.88	27,858.88
	17 - Plant Expenditures			
	18 - Miscellaneous		5,346,164.04	5,346,164.04
1 - Non-Personnel Expenses Total		46,459.59	6,065,828.33	6,112,287.92
2 - Personnel Expenses	20 - Academic Salary	474,053.94	7,269,745.56	7,743,799.50
	21 - Assistant Salary	35,984.10		35,984.10
	22 - Staff Salary	144,977.02	952,228.26	1,097,205.28
	23 - Wages	25,830.30	67,533.45	93,363.75
	24 - Federal Work Study		1,260.89	1,260.89
	25 - Benefit Costs		4,214.63	4,214.63
2 - Personnel Expenses Total		680,845.36	8,294,982.79	8,975,828.15
1A - State Approp-GRF EAF IF Total		727,304.95	14,360,811.12	15,088,116.07

Banner Transactions
Query Input

Enter or Select Values

1. Fiscal Year
2009

2. Period
08

3. COAS
1

4. 2 char College Code or %
KL

5. 3 digit Dept or % for all
802

6. 6 digit Fund Code or Partial Fund and % or % for all
2%

7. 6 digit Org Code or Partial Org and % or % for all
%

8. 6 digit Program Code or Partial Program and % or % for all
%

9. 6 digit Account Code or Partial Account and % or % for all
%

OK

Cancel

Help

Values...

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Transaction Report

Fiscal Year: 2009   Period: 08

COAS: 1   College: KL   Department: 802

Fund: 2%   Organization: %   Program: %   Account: %

Section: College

College Summary   KL - Agr Consumer & Env Sciences

Department	Perm Bud	Temp Bud	Accounted Bud	Revenue	Expense	Encumb	Reserv
802 - Crop Sciences		4,078.30	4,078.30	15,835.43	28,078.18	(24,293.97)	0.00
		4,078.30	4,078.30	15,835.43	28,078.18	(24,293.97)	0.00

Department Summary   802 - Crop Sciences

Fund Type 1	Fund Type 2	Perm Bud	Temp Bud	Accounted Bud	Revenue	Expense	Encumb	Reserv
20 - Current Unrestricted-Other	2A - Educational and Admin Allowances					(643.61)	(209.36)	
	2C - Institutional Costs Recovered		3,062.00	3,062.00	15,835.43	28,618.40	(24,084.61)	0.00
	2E - Patents Copyrights and Royalties		1,016.30	1,016.30		103.39		
			4,078.30	4,078.30	15,835.43	28,078.18	(24,293.97)	0.00

20 - Current Unrestricted-Other

2A - Educational and Admin Allowances

200201 - 103 Genl Administrative

Doc Type	Date	Doc	Seq	Rule	Desc	F	O	A	P	A	L	Perm Bud	Temp Bud	Accounted Bud	Revenue	Expense	Encumb	Reserv
INV - Invoice	2/5/2009	I2900159	1	INEI - Invoice with Encumbrance	S J Smith Welding Supply	200201	802000	121500	802016							146.53	(146.53)	
	2/21/2009	I2929529	1	INEI - Invoice with Encumbrance	S J Smith Welding Supply	200201	802000	121500	802016							7.75	(7.75)	
		I2929530	1	INEI - Invoice with Encumbrance	S J Smith Welding Supply	200201	802000	121500	802016							55.08	(55.08)	
INV - Invoice																**209.36**	**(209.36)**	
JV - Journal Document	2/10/2009	J1104851	2	100 - JV - Local Funds	JP/I2810899 CONTINENTAL CARBONICS	200201	802000	124000	802016							(139.00)		
	2/11/2009	J1106142	2	100 - JV - Local Funds	JP/CONTINENTAL CARB I2869089&088	200201	802000	124000	802016							(175.94)		
	2/11/2009	J1106209	2	100 - JV - Local Funds	JP/GROWMARK I2893434 MITSDARFER	200201	802000	124600	802016							(391.50)		
	2/12/2009	J1106368	2	100 - JV - Local Funds	JP/I2900159 SJSMITH STANDING ORDER	200201	802000	121500	802016							(146.53)		
JV - Journal Document																**(852.97)**		

How do I get access to Business Objects???

Deficit Balances

- Deficit balances result in loss of financial flexibility and impair ability of campus to allocate funds in line with strategic goals

- Deficit balances have grown significantly in recent years; utility deficit has been primary factor but total deficits in academic units have increased over 70% in 4 years

Deficit Balances (cont.)

- Annual deficit balance report
  - Prepared by OBFS, distributed by Provost Office
  - Includes self-supporting, gift/endowment and institutional funds
  - Balance threshold of -$10K
- Balance used for deficit evaluation
  - Self-supporting funds: cash balance
  - Gift and endowment: fund balance
  - Institutional funds: net department operating ledger balance

Deficit Balances (cont.)

- Institutional funds net department balance excludes balances that have been allocated for specific purposes (e.g., faculty research or start-up funds) – new in FY08

- Deficit balances require completion of plan to eliminate deficit in a period not to exceed three years, with target balances at each year-end (Section 1.7, BFP&P)

Deficit Balances (cont.)

- Preliminary deficit report distributed to colleges with results through May

College	Department	FOP	Fund Title	STATE BBA	DEFICIT
NM - VC for Public Engagement					
	658 - Office of Corporate Relations				
		100008- -	103 FY08 GRF/IF General Funds	(71,950)	
	658 - Office of Corporate Relations Total			(71,950)	
	665 - Ofc VC for Public Engagement				
		100008- -	103 FY08 GRF/IF General Funds	202,252	
		302773- -	665 CCFD Chancellor Office		(32,848)
	665 - Ofc VC for Public Engagement Total			202,252	(32,848)
NM - VC for Public Engagement Total				130,302	(32,848)

Deficit Balances (cont.)

- Tools for identifying deficits (Business Objects Queries)
  - Self-Supporting/Gift Cash & Fund Balances

  - State and Institutional BBA (period 14 use institutional balances only since these will reflect state fund closing entries).

State Fund Budget Close

- University-level: Required to expend $743M GRF appropriation (UI total) at object level. This is OBFS UAFR function.

- Campus-level: State expenditures managed to fully expend available state resources in given year. Available state resources include GRF, income fund and inter-campus transfers. This is OBFS Budget Office function.

State Fund Budget Close (cont.)

- Unit-level: Year-end state balances generally closed to unit ICR funds; in limited circumstances, positive balances can be carried forward as non-recurring state funds in next year.

- Closing entries recorded in period 14 based on period 12 state BBA. Report sent by Budget Office to colleges detailing balances and requesting closing entries.

State Fund Budget Close (cont.)

- Subsequent fiscal year: Update prior year closing actions following completion of lapse period based on changes in college state BBA.

- At UIUC, closing entries for state funds do not impact state C-FOP balances. Prior year state C-FOPs will continue to show budget balance in subsequent year (one year only).

State Fund Budget Close (cont.)

- The balances in prior year state C-FOPs should not be considered when evaluating unit financial position as these balances are reflected in other funds through state closing entries.

ICR Distribution Topics

- Historical context: ICR earnings and distribution through the years

- Current ICR distribution methodology

- Potential ICR Distribution Changes

UIUC Total ICR Revenue
($ in millions)
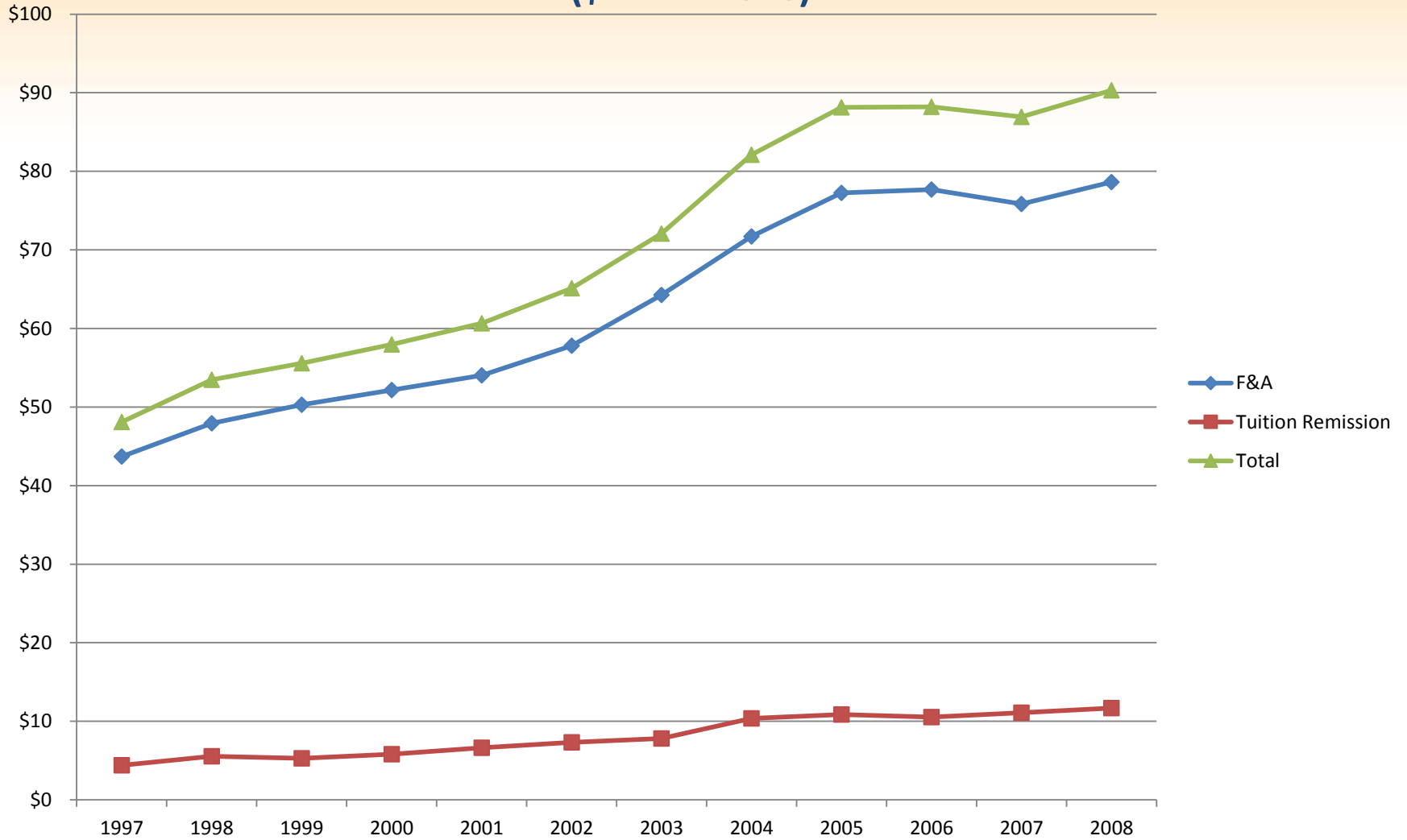
UIUC ICR Distribution Timeline

Through FY98	FY99 to FY04	FY05 to present
	UA 8%	
College/Department 30%		
Campus Share 62%	**College "Budget Reform" 62%**	**52%**
		VCR 10%
$48.1m	**$24.0m**	**$18.2m**

Total Earnings: $90.3m

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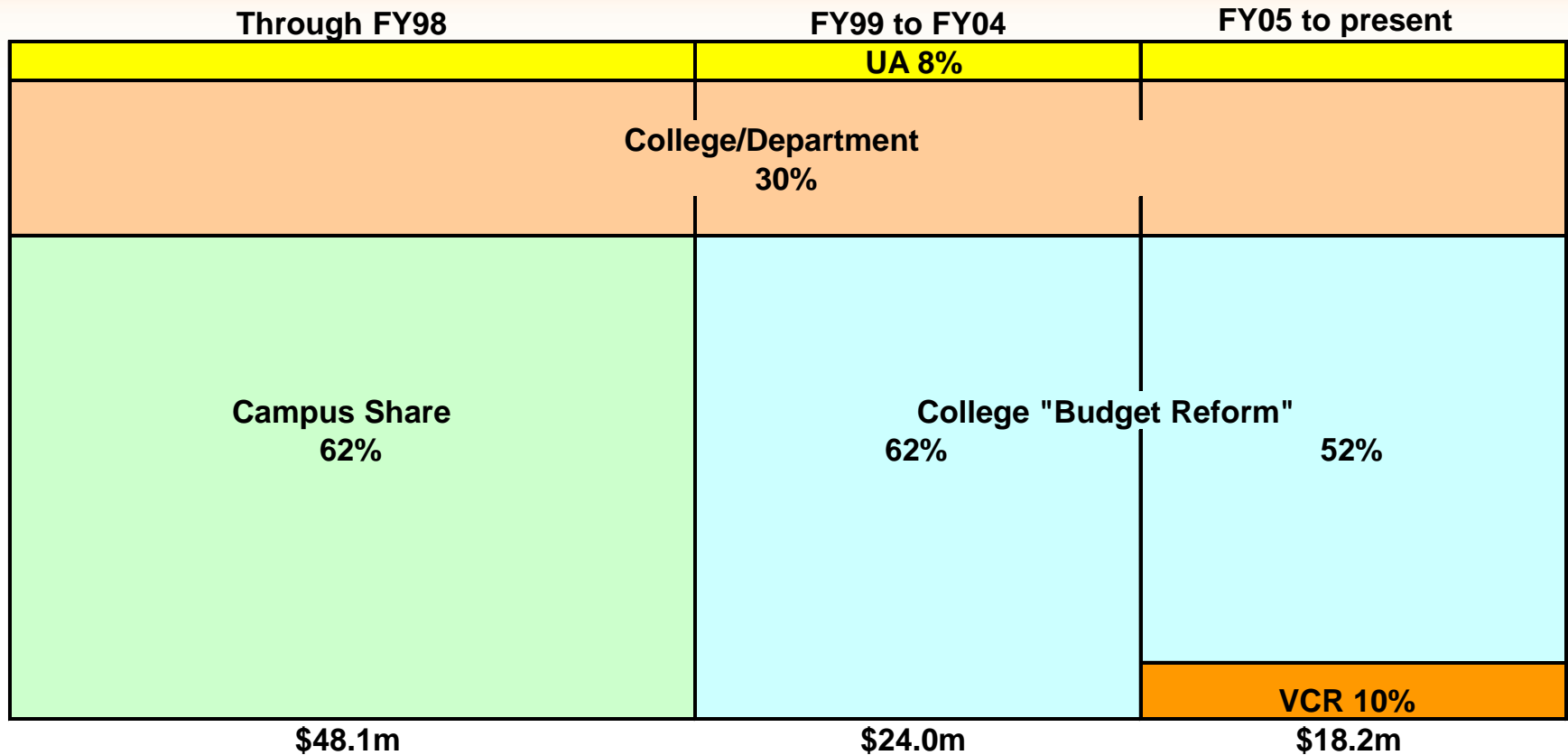
FY07 ICR Permanent Budget by Category
(Total = $86,930,187)

Admin Units (incl. Reserve), 182,065 , 0%

Utilities, 8,000,980 , 9%

OVCR, 8,840,419 , 10%

State Surveys, 1,683,190 , 2%

Academic Units, 49,141,964 , 57%

Facilities & Services, 11,860,408 , 14%

UA, 7,221,160 , 8%
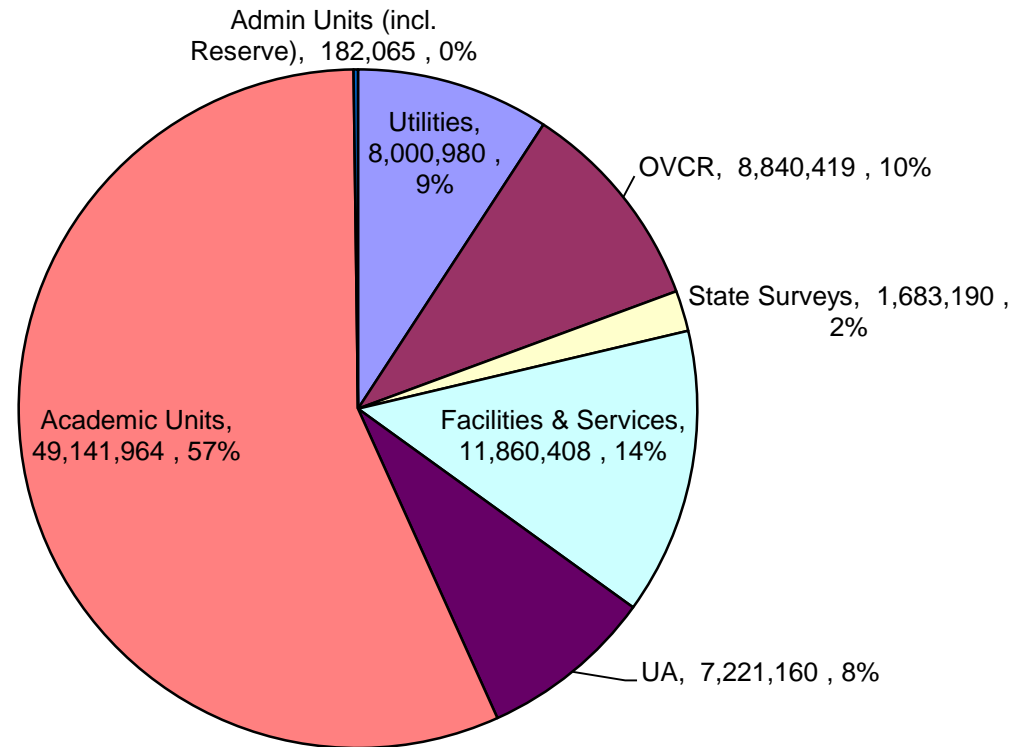
30% College-Dept Earnings Share

- Standard distribution is 5% college, 25% department

- Earned ICR accounted for in ICR earnings C-FOP (Program attribute ICR budget type is "E" – Banner Screen FTIFATA)

- In earned ICR C-FOPs, ICR revenue is...
  - automatically distributed daily
  - recorded in revenue account code 308800

30% College-Dept Earnings Share (cont.)

- Revenue distributions are determined by the direct charges incurred on each grant, the applicable indirect cost rate and the indirect cost distribution codes

- Earned ICR revenue realization budget adjustments—expense budget adjusted for difference between budget and actual revenue
  - departmental earnings c-fop expenditure budget authority is adjusted either upward or downward by the OBFS Budget Office to reflect the actual revenue earned in account code 308800

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30% College-Dept Earnings Share (cont.)

30% College-Dept Earnings Share (cont.)

Oracle Developer Forms Runtime - Web: Open > FGIBDST - FGITRND

File Edit Options Block Item Record Query Tools Help

ORACLE

Detail Transaction Activity FGITRND 7.4.0.1 (BANPROD) (1UIUC)

COA	Fiscal Year	Index	Fund	Organization	Account	Program	Activity	Location	Period	Query Type	Commit Type
1	08		200250	392016	120000	392055				S	

Account	Organization	Program	Activity Date	Type	Document		Field	Amount	Increase (+) or Decrease (-)
120000	392016	392055	23-JUL-2008	221	BU005299	FY08 FINAL ICR - 3	ABD	139,195.00	+
120000	392016	392055	12-JUN-2008	221	BU005136	May 08 ICR earnin	ABD	-117,993.25	-
120000	392016	392055	20-MAY-2008	221	BU005076	April 08 ICR earnir	ABD	-118,372.69	-
120000	392016	392055	30-APR-2008	221	BU004994	March 08 ICR earn	ABD	-103,955.14	-
120000	392016	392055	30-APR-2008	221	BU004993	February 08 ICR e.	ABD	-108,294.95	-
120000	392016	392055	30-APR-2008	221	BU004992	January 08 ICR ea	ABD	-117,762.91	-
120000	392016	392055	30-APR-2008	221	BU004991	December 07 ICR	ABD	-115,227.96	-
120000	392016	392055	03-MAR-2008	221	BU004828	November 07 ICR	ABD	-123,465.73	-
120000	392016	392055	29-NOV-2007	221	BU004554	October 07 ICR ea	ABD	-115,112.28	-
120000	392016	392055	19-OCT-2007	221	BU004436	September 07 ICR	ABD	-114,920.87	-
120000	392016	392055	28-SEP-2007	221	BU004355	FY07 FINAL ICR - 3	ABD	2,371.00	+
120000	392016	392055	25-SEP-2007	221	BU004314	August 07 ICR earr	ABD	-143,566.18	-
120000	392016	392055	25-SEP-2007	221	BU004313	July 07 ICR earnin	ABD	-80,031.67	-
120000	392016	392055	25-SEP-2007	221	BU004312	June-Final 07 ICR e	ABD	-2,370.74	-
120000	392016	392055	24-SEP-2007	299	L0000018	FY08 COA1 BUD DI	OBD	1,400,000.00	+

Total: 280,491.63 +

Press Key Dup Item for document query forms; Count Query for encumbrance detail

Record: 1/15 | | | ... | | <OSC>

30% College-Dept Earnings Share (cont.)

- Carry-forward balances are based on year-end expense balance available; revenue balance available is not applicable to carry-forward

Budget Allocated ICR Portion

- Annual budget allocation to college of 52% (since FY05) of the previous year's increase or decrease in ICR generation

- Allocated ICR accounted for in C-FOP with ICR budget type of "A" – Banner Screen FTIFATA)

- No ICR revenue distribution to these C-FOPs; no year-end expense adjustment – based on prior year ICR levels

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Possible ICR Distribution Changes

- Differentiation of ICR from F&A recovery and tuition remission for budgeting purposes

- Significant % of tuition remission funds returned to academic home of student in year earned

- Increase in % of F&A earnings distributed on as earned basis with distributions split between department submitting proposal, college and PI home department

- Formulaic adjustment of allocated ICR to be eliminated; allocation will be fixed but subject to review/adjustment as part of budgetary process

Questions / Concerns?

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Supplemental Resources

Banner Forms

Form	Form Title	Purpose
FGIBDST	Organization Budget Status	Adjusted Budget, YTD Activity, Commitments, Avail Balance
FGITRND	Detail Transaction Activity	View transaction detail
FGIDOCR	Document Retrieval Inquiry	View banner journal vouchers
FOATEXT	General Text Entry Form	View voucher document text
FGIBDSR	Executive Summary	Same as FGIBDST but fund roll-up
FGIBSUM	Organization Budget Summary	Account type roll-up of activity
FGITBAL	General Ledger Trial Balance	Cash & Fund Balance
FGITBSR	Trial Balance Summary	Cash & Current Fund Balance including roll-up ability
FRVINDD	Indirect Cost Distribution	ICR distribution spread

Organization Budget Status (FGIBDST)

Detail Transaction Activity (FGITRND)

Document Retrieval Inquiry (FGIDOCR)

General Text Entry Form(FOATEXT)

Executive Summary (FGIBDSR)

FGIBDSR has the ability to query by roll-up FOAPAL element

Org Budget Summary (FGIBSUM)

General Ledger Trial Balance (FGITBAL)

An * indicates a negative balance

FGITBAL shows beginning fund balance only

Trial Balance Summary (FGITBSR)

FGITBSR has the ability to query by fund type or roll-up fund

FGITBSR shows a current calculated fund balance

FTIFATA – FOAPAL Attribute Query

FTIFATA – FOAPAL Attribute Query