



Illinois Public Higher Education Cooperative

SUPPLIER DIVERSITY



HIGHER EDUCATION DIVERSE BUSINESS OPPORTUNITY FAIR

Tuesday, July 21, 2015 10:00 a.m. - 3:00 p.m.

University of Illinois at Urbana-Champaign
I-Hotel and Conference Center
1900 South First Street, Champaign, IL 61820

EXHIBIT TABLE RESERVATION/REQUEST

Exhibit Table Deadline: Wednesday, July 1, 2015

ORGANIZATION NAME: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

WEBSITE: _____

SOCIAL MEDIA: _____

REPRESENTATIVES IN ATTENDANCE ON 07/21/15: _____

Number of Tables

To reserve space for your organization, please email this completed form to Donna Ingersol at donnai@uillinois.edu or fax to 312.413.8369 no later than **Wednesday, July 1, 2015**.

For more information, contact Donna Ingersol at 312.996.2971 or by email donnai@uillinois.edu



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Below you will find logistics for the
Higher Education Diverse Business Opportunity Fair

Exhibitors should arrive between 9:00 a.m. – 9:30 a.m. for setup.

Parking is free.

Each Exhibitor will have a minimum of one (1) 6' x 30" table and two (2) two chairs.

Exhibitors are encouraged to bring the following material(s):

- University/Organization Informational handouts
- Business Cards
- University/Organization Logo tablecloths
- University/Organization Logo Pop-Ups
- Giveaways
- List of Procurement Opportunities
- Membership packages

The event will start promptly at 10:00 a.m. and end at 3:00 p.m.

For more information, contact Donna Ingersol at 312.996.2971 or by email donna@uillinois.edu